

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Notice is hereby given that sealed bids will be received for the project named below by the Biloxi Housing Authority.
- B. Project Identification: 24009 Biloxi Housing Authority, 2130 Pass Road, Biloxi, Mississippi:
 - 1. Project Location:
 - a. 2130 Pass Road, Biloxi, Mississippi.
- C. Owner: Biloxi Housing Authority, 330 Benachi Avenue or P.O. Box 447, Biloxi, Mississippi.
 - 1. Owner's Representative: Felicia Snow, Executive Director.
- D. Architect: Dale Partners Architects, P.A., 161 Lameuse Street, Suite 201, Biloxi, Mississippi, 39530.
- E. Project Description:
 - 1. The building is an existing 2-story steel structure building made of brick veneer, metal siding, metal roofing metal studs, aluminum storefront entrance, and double awning windows. The building, which approximately has a square footage of 16,608 gsf, will be converted into an office building. The scope includes roof repair and demolition of interior partitions, plumbing, mechanical, electrical, partial roof and partial structure. The building program will consist of meeting spaces, a warehouse, multiple offices, an existing vault, new bathroom locations, lobby, lounge, and two kitchens. The site will be improved with parking restriping, updated lighting, a motorized security fence, and sidewalk additions.
 - 2. This contract is funded in whole or in part with HUD Community Development Block Grant Disaster Recovery funding through the Mississippi Development Authority and is subject to all applicable rules, regulations, conditions, and assurances as prescribed by the Mississippi Development Authority's (MDA) Community Development Block Grant Program, as well as the U.S. Department of Housing and Urban Development's Community Development Block Grants: State's Program Final Rule (24 CFR Part 570), and to each and every Federal and State Statute and guideline affecting the application for, receipt of, and expenditure of Community Development Block Grant funds. It is also subject to such further rules, regulations, and policies as may be reasonably prescribed by the State or Federal Government consistent with the purposes and authorization of PL.97-35 and PL.98-8.
 - 3. This project is subject to Section 3 of the Housing and Community Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3"). Section 3 requires that, to the greatest extent feasible, hiring, and contracting opportunities be afforded to low- and very-income persons.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Bid proposals must be delivered in a sealed envelope marked plainly on the outside of the envelope with the following: "Biloxi Housing Authority, 2130 Pass Road, Biloxi, Mississippi; Project number 240009 to be opened May 6, 2025" Envelope shall be addressed to Felicia Snow, Executive Director, Biloxi Housing Authority, P.O. Box 447, Biloxi, MS 39533.
- B. In addition, the envelope shall list the bidders Company name, Company address and all applicable state and local license and registration numbers of the bidder. Envelopes not so marked are submitted at the risk of the bidder as the Owner and Architect assume no responsibility for the premature opening of any bid envelope by any employee of the Owner or Architect. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. In addition, Electronic bids may be submitted through the website www.dalepartnersplans.com. Electronic bids are not required by the Biloxi Housing Authority but offered as another means to submit a bid. Single stipulated sum bids will be received for all work required by the contract documents in accordance with the Instructions to Bidders.
 - 2. Bid Date: Tuesday, May 6, 2025.
 - 3. Bid Time: 2:00 p.m., local time.
 - 4. Location: Biloxi Housing Authority, 330 Benachi Avenue, Biloxi, MS 39533
- C. Proposals shall be submitted in duplicate only upon the blank proposal forms provided with the specifications and must be accompanied by Proposal Security in the form of a Certified Check or acceptable Bid Bond in the amount equal to at least five percent (5%) of the Base Bid: such security to be forfeited as liquidated damages, not penalty, by any bidder who fails to carry out the terms of the proposal, execute a contract and post-Performance and Payment Bonds in the form and amount within the time specified. The Bid Bond, if used, shall be payable to the Owner.
- D. Bids will be thereafter publicly opened and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 90 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.
- B. The owner reserves the right to postpone action and final decision for a period of up to ninety (90) days.

1.4 PREBID MEETING

- A. Prebid Meeting: See Document 002513 "Prebid Meetings."
- B. Prebid Meeting: A Prebid meeting for all bidders will be held at 330 Benachi Avenue, Biloxi, MS 39533 on Tuesday, April 22, 2025, at 2:00 p.m., local time. Prospective prime bidders are requested to attend.
 - 1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two business days prior to conference.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after April 7, 2025, by registering at www.dalepartnersplans.com.
- B. Viewing Procurement and Contracting Documents: Examine after April 7, 2025, at the locations below:
 - 1. Bid documents are being made available via original paper copy or digital CD. Plan holders are required to register and order bid documents at www.dalepartnersplans.com. Bid documents are non-refundable and must be purchased through the website. All plan holders are required to have a valid email address for registration. Questions regarding website registration and online orders please contact Plan House Printing, 607 W. Main Street Tupelo MS 38804, (662) 407-0193.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work 26 weeks from Notice to Proceed. Work is subject to \$500.00/day liquidated damages.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.8 NOTIFICATION

- A. This Advertisement for Bids document is issued by Dale Partners Architects.
- B. Advertisement dates are Monday, April 7, 2025, and Monday, April 14, 2025.
- C. Contact regarding questions, email: biddinginfo@dalepartners.com.

END OF DOCUMENT 001113